

BOWNE TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES
MONDAY, DECEMBER 16, 2019

The regular monthly meeting of the Bowne Township Board of Trustees was held in the Historic Township Hall, 8240 Alden Nash Avenue SE., Alto, MI 49302. Supervisor Wilcox called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: RANDY WILCOX – SUPERVISOR
 SANDRA L. KOWALCZYK – CLERK
 TAMMI WINGEIER – TREASURER
 ROBERT FLYNN – TRUSTEE
 DAVID FUSS – TRUSTEE

OTHERS PRESENT: TOM AND BRENDA BENEDICT - DEPUTY SUPERVISOR & WIFE
 RICE VRIESENKA – FIRE CHIEF
 JOSH MANNARD – INFRASTRUCTURE ALTERNATIVES
 SANDY GRAHAM – LIBRARIAN
 JOHN SIMMONS – HISTORICAL COMMISSION

MINUTES:

Motion by Trustee Flynn that the minutes from the November board meeting be approved as printed, supported by Treasurer Wingeier. Motion carried.

TREASURER'S REPORT:	GENERAL FUND CASH	\$208,557.55
	GENERAL FUND TIME CERTIFICATES	\$ 49,353.23
	GENERAL FUND MONEY MARKET	\$132,394.33
	FIRE FUND CASH	\$ 80,912.79
	FIRE FUND TIME CERTIFICATES	\$186,190.62
	FIRE BUILDING FUND	\$ 39,084.97
	FIRE EQUIPMENT FUND	\$204,927.52
	SEWER FUND CASH	\$262,380.03
	SEWER FUND TIME CERTIFICATES	\$ 73,924.32
	CURRENT TAX ACCOUNT CASH	\$ 32,143.26

Motion by Clerk Kowalczyk that the Treasurer's Report be approved as presented, supported by Trustee Flynn. Motion carried.

MONTHLY BILLS DUE & PAYABLE FOR DECEMBER:

Motion by Trustee Flynn that the monthly bills for December 2019 be approved as presented, supported by Clerk Kowalczyk. Motion carried.

GENERAL FUND CHECKS #11960-12004	\$ 25,370.95
FIRE FUND CHECKS #6918-6946	\$ 10,292.12
SEWER FUND CHECKS #2684-2691	\$ 9,687.03
CURRENT TAX CHECKS #4475-4484	\$115,496.318
FIRE EQUIPMENT FUND CHECKS #1027-1028	\$ 3,121.83

BOWNE TOWNSHIP FIRE DEPARTMENT REPORT:

Chief Vriesenga reported 21 runs for the last month. Jake Lotterman passed his EMT test the 1st time taking it. Revisions have been made to the call sheets for purposes of less duplication. A new defibrillator is being purchased that allows the continuation of CPR and defibrillation at the same time saving more heart related occurrences. Discussion of weekend duty pay for the upcoming budget April 1, 2020, currently at \$35.00 from Friday – Monday to \$150.00.

FREEMPORT FIRE DEPARTMENT REPORT:

Chief Yarger's report contained 11 total calls for the month of October and 5 total calls for the month of November. Their department's special events will be Santa making his rounds to homes within the Freemport Fire Department response area on Saturday, December 21, his sleigh will leave the fire station around 6p.m. October training – Vehicle extrication with a newly purchased tool and medical training combined with fire training. No trainings were held in November.

PROFESSIONAL CODE INSPECTIONS OF MI: 1 Permit issued --- Construction Value: \$35,000.00
Andrea Wixson-8292 Timpson Avenue- Pole Building

MINUTES: DDA - Names Deb Schultz & Pat Sinen were submitted to the township board to fill two vacancies – one on the citizens advisory committee and one on the DDA board. Motion by Trustee Flynn that we appoint Deb Schultz to the Citizens Advisory Committee and Pat Sinen to the Downtown Development Authority Board, supported by Trustee Fuss. Motion carried.

ALTO SANITARY SEWER REPORT:

Operator Josh Mannard reported on the effluent phosphorus level notice and the steps being taken to correct this. Pond #5 will have the sludge removed from it during the summer months. Motion by Clerk Kowalczyk that we approve the estimated cost of \$72,000 to clean out Pond #5, supported by Trustee Flynn. Motion carried.

LOWELL LEDGER YEAR IN REVIEW:

Motion by Trustee Flynn that the township ad for the year in review be in color at a cost of \$193.68 in the Lowell Ledger, supported by Trustee Fuss. Motion carried.

CANFIELD'S PLUMBING & HEATING ENERGY SAVINGS AGREEMENT:

Motion by Clerk Kowalczyk that we approve the 1 year energy savings agreement which includes tune-ups, cleaning and safety inspections for 5 furnaces, 5 air-conditioners and 2 gas water heaters with Canfield Plumbing and Heating for \$840.00, supported by Trustee Flynn. Motion carried.

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Bowne Twp. Bd. Meeting

PACE ANALYTICAL LABS:

Motion by Treasurer Wingeier that we increase the 2020-2021 sewer budget the \$15.00 Environmental Impact Fee that will be added to each Work Order, COC, or SDG so they remain competitive in the marketplace thru Pace Analytical Labs - Sewer System testers, supported by Trustee Flynn. Motion carried.

PUBLIC COMMENTS:

John Simmons of the Bowne Twp. Historical Commission spoke briefly about how Bowne Township got its name – in 1848 John Bowne, State Senator, from Prairieville took over Rex Robinsons seat, 1849 most important community service seat.

ADJOURNMENT:

Motion to adjourn by Treasurer Wingeier at 7:40 p.m., supported by Trustee Flynn. Motion carried.

Sandra L. Kowalczyk-Clerk
Bowne Township

Next Township Board Meeting
Monday, January 20, 2020
7:00 p.m.