

**BOWNE TOWNSHIP BOARD OF TRUSTEES MEETING
MONDAY, MAY 15, 2017 7:00 P.M.**

Supervisor Wilcox called the trustee meeting to order at 7:00 p.m. in the Historic Township Hall, 8240 Alden Nash SE., Alto, MI 49302.

**MEMBERS PRESENT: RANDY WILCOX – SUPERVISOR
 SANDRA L. KOWALCZYK – CLERK
 TAMMI WINGEIER – TREASURER
 ROBERT FLYNN – TRUSTEE
 DAVID FUSS – TRUSTEE**

**OTHERS PRESENT: JANET VANWYCK – HISTORICAL COMMISSION REPRESENTATIVE
 JOSH MANNARD-INFRASTRUCTURE ALTERNATIVES
 PHIL DOUGHERTY-FIRE CHIEF
 KEN YONKER-KENT COUNTY DRAIN COMMISSIONER**

MINUTES:

Motion by Trustee Fuss that the minutes of the April board meeting be approved as printed, supported by Trustee Flynn. Motion carried.

TREASURER’S REPORT: GENERAL FUND CASH	\$618,693.29
 GENERAL FUND TIME CERTIFICATES	\$ 48,846.76
 GENERAL FUND MONEY MARKET	\$131,881.74
 FIRE FUND CASH	\$176,292.38
 FIRE FUND TIME CERTIFICATES	\$182,978.23
 FIRE BUILDING FUND	\$ 39,033.95
 FIRE EQUIPMENT FUND	\$297,507.71
 SEWER FUND CASH	\$102,408.97
 SEWER FUND TIME CERTIFICATES	\$ 72,786.97
 SEWER BOND REDEMPTION FUND	\$190,210.40
 CURRENT TAX FUND	\$ 798.17

Motion by Trustee Flynn to approve the treasurer’s report as presented, supported by Trustee Fuss. Motion carried.

MONTHLY BILLS DUE & PAYABLE FOR MAY 2017:

Motion by Trustee Flynn that the monthly bills be allowed and paid for the month of May, supported by Trustee Fuss. Motion carried.

**GENERAL FUND CHECKS #
FIRE FUND CHECKS #
SEWER FUND CHECKS #
TAX FUND CHECKS #**

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FIRE DEPARTMENT REPORT:

Chief Dougherty reported 30 calls for the last month. One of the nozzles has sustained some damage, repairs for which cost \$485.00, new nozzles cost is \$550.00. He then brought up the changes he wants to make regarding their standard operating guideline Policy 100 & #103 regarding training pay. Applicant Ryan Hanacek to serve on department. Motion by Treasurer Wingeier that we authorize the fire chief to purchase a new nozzle at \$550.00, amend the SOG'S as listed, along with accepting the new applicant Ryan Hanacek to the department, supported by Trustee Flynn. Motion carried.

PROFESSIONAL CODE INSPECTIONS REPORT: 3 permits ----- \$168,600.00 Valuation.

James Berger-10660 Mazurek Drive-Deck/Porch, Dave Yonker-10575-68th Street-Addition Of Garage, Ed Huizenga-9725 92nd Street-Residence Remodel.

HISTORICAL COMMISSION REPORT:

Representative VanWyck reported on the "Spring Into the Past" tour that was not very well attended, and thanked us for the use of our building. NW corner at the schoolhouse needs someone to take a look at it as it appears to be sagging. Liked the display of the equipment. The person they have that is re-arranging the items in the carriage house to continue the pre-electricity theme. 3rd Graders are coming on the 26th of May so they would like to use the building again.

INFRASTRUCTURE ALTERNATIVES REPORT:

Josh Mannard reported that the plant was in permit compliance for the month of April. The effluent phosphorous levels continue to trend down over the last few months. New control panel was recently installed and this is especially fortunate because the computer that controlled the effluent dosing operation was found to have completely failed on April 19th. The lift station generator project continues to progress. There was some delay due to the generator and equipment itself being backordered.

RESOLUTION TO SECRETARY OF STATE FOR NEW ELECTION EQUIPMENT:

Motion by Trustee Flynn that the Township Board wish to apply to the Secretary of State for a grant to purchase a new voting system from Dominion Voting, which includes precinct tabulators (one provided by State per precinct plus one more tabulator for our precinct at a cost of \$5000.), Absent Voter County Board tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software, supported by Clerk Kowalczyk. Ayes: Fuss, Flynn, Wilcox, Kowalczyk, Wingeier. Nays-None. Resolution declared adopted.

PUBLIC HEARING FOR LEVY OF MILLAGE OF OPERATING:

Motion by Clerk Kowalczyk that we schedule a public hearing on June 19, 2017 on the proposed millage increase of 0.0222 mills in the operating tax millage rate supported by Treasurer Wingeier. Motion carried.

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KILGUS DRAIN RESOLUTION:

Treasurer Wingeier moved to accept by resolution that the Board of Trustees pursuant to Section 196 of the Drain Code, the Drain Commissioner is authorized to expend money for the maintenance and repair of the Kilgus Drain in excess of \$5,000.00 per mile and, to the extent that the drain fund for the Drain contains insufficient funds for the payment of costs incurred for the maintenance or repair of the Drain, then the Drain Commissioner is authorized to levy a special assessment, as allowed by law, supported by Clerk Kowalczyk. Ayes – Fuss, Flynn, Wilcox, Kowalczyk and Wingeier. Nays-0. Motion carried.

PA116 APPLICATION:

Motion by Clerk Kowalczyk that we accept the applications for Goble Land & Livestock LLC into the Farmland and Open Space Preservation Program of their acreage in Section 33 - 177 acres and in Section 28- 35 acres, supported by Trustee Flynn. Motion carried.

KENT COUNTY ROAD COMMISSION:

Motion by Trustee Flynn that we authorize the Kent County Road Commission to make all necessary repairs to the township roads – 68th & Wingeier intersection improvement, 92nd Street Bergy to Twp. Line pre paving, chipseal with fogseal, Alto area streets-full depth mill and fill, Fair Oaks Drive, Fair Oaks Ct., Sumerhill & Fairwinds Ct., full depth mill and fill, supported by Trustee Fuss. Motion carried.

TWP. REPAIRS & MAINTENANCE:

Motion by Clerk Kowalczyk to have Kennedy Construction sand down & repaint exterior entry door, caulk and paint the trim on the interior and exterior of the trim adjacent to the entry door, paint both sides of the door and door jam, paint remainder of trim in the entryway, paint the ceiling and walls one coat for \$825.00, supported by Trustee Flynn. Motion carried.

CORRESPONDENCE: Letter from Lila Lee Grummet of resignation because of health reasons from the DDA on which she has served for 30 years.

BOARD MEMBER COMMENTS: Treasurer Wingeier requested that the signature cards from the bank be changed back to not having the Supervisor as one of the allowed check signers. Motion by Trustee Fuss that we amend the township policies and leave the signature cards as they are, supported by Clerk Kowalczyk. Motion carried.

Treasurer Wingeier also requested that the Planning Commission and Zoning Board of Appeals members make site visits when the application is received.

ADJOURNMENT: Motion by Treasurer Wingeier that the meeting be adjourned at 8:03 p.m., supported by Trustee Flynn. Motion carried.

Sandra L. Kowalczyk-Clerk