

**BOWNE TOWNSHIP BOARD OF TRUSTEES
MONTHLY MEETING-JANUARY 16, 2017
7:00 P.M.**

MINUTES

Supervisor Wilcox called the January 16, 2017 meeting to order at 7:00 p.m. in the Historic Township Hall – 8240 Alden Nash SE., Alto, MI 49302 immediately opened the Public Hearing on Ordinance 16-01 which is an amendment to Ordinance. 87-2 entitled “An Ordinance to Approve the Downtown Development Plan and Tax Increment Finance Plan of the Bowne Township Alto Downtown Development Authority pursuant to Section 19 of Act 197, Public Acts of 1975, as amended,” adopted by the Bowne Township Board on May 14, 1987 and amended on December 15, 2008. No comments from audience. Supervisor Wilcox closed the public hearing at 7:05 p.m.

Supervisor Wilcox added the following item to the Agenda – Board of Review appointment. Motion by Clerk Kowalczyk that we approve the appointment of John Vrona to the Township Board of Review to fill out the term of Bill Kinsey, supported by Trustee Flynn.

**MEMBERS PRESENT: RANDY WILCOX – SUPERVISOR
SANDRA L. KOWALCZYK – CLERK
TAMMI WINGEIER – TREASURER
ROBERT FLYNN – TRUSTEE
DAVID FUSS – TRUSTEE**

**OTHERS PRESENT: PHIL DOUGHERTY – FIRE CHIEF
KEN BAILEY - FIREMAN
JEFF SLUGGETT-TOWNSHIP ATTORNEY
TOM BYLE – KENT COUNTY ROAD COMMISSION
JOSH MANNARD – INFRASTRUCTURE ALTERNATIVES
SANDY GRAHAM – LIBRARIAN
DDA MEMBERS – DONNA BOELEMA, LILA GRUMMET, JEN DOUGHERTY,
BILL BRUINSMA.
RESIDENTS- NICOLE KAZEMIER, JOE MINIER, SUE VANDERLAAN,
CHRISTY MULDER, CARRIE L. POWELL.**

MINUTES:

Motion by Trustee Flynn and supported by Trustee Fuss that the minutes of the December 19, 2016 be approved as printed. Motion carried.

TREASURER’S REPORT: GENERAL FUND CASH	\$519,683.32
GENERAL FUND TIME CERTIFICATES	\$ 48,846.76
GENERAL FUND MONEY MARKET	\$131,816.72
GENERAL FUND REN ZONE	\$.00
FIRE FUND CASH	\$103,782.87
FIRE FUND TIME CERTIFICATES	\$182,978.23
FIRE BUILDING FUND	\$ 39,027.54
FIRE EQUIPMENT FUND	\$229,861.87

SEWER FUND CASH	\$145,820.55
SEWER FUND TIME CERTIFICATES	\$ 72,786.97
SEWER BOND REDEMPTION FUND	\$138,817.03
CURRENT TAX ACCOUNT	\$280,036.10

Motion by Trustee Flynn that the Treasurer’s Report be approved as printed, supported by Trustee Fuss. Motion carried.

MONTHLY BILLS DUE & PAYABLE FOR JANUARY 2017:

Motion by Trustee Fuss that the monthly bills be allowed and paid as presented, supported by Trustee Flynn. Motion carried.

GENERAL FUND CHECKS #10564-10590	\$ 30,844.08
FIRE FUND CHECKS #5811-5814	\$ 2,411.35
SEWER FUND CHECKS #2506-2509	\$ 64,132.42
TAX ACCOUNT CHECKS #4142-4152	\$257,456.12

FIRE DEPARTMENT REPORT:

Chief Dougherty reported 218 total calls for 2016 along with his Annual Report. The actual DNR Grant matching funds is for \$9900.00 which we will pay \$4999.00. Motion by Treasurer Wingeier authorizing Chief to proceed with the Grant process, supported by Trustee Flynn. Motion carried.

PROFESSIONAL CODE INSPECTIONS OF MI REPORT: 1 PERMIT, \$126,000.00 VALUATION.

Brian Doyle-10680 60th Street SE-Addition to residence/remodel.

OLD BUSINESS: Mutual Release and Waivers between the Township, the DDA and Grand Rapids Community College-the DDA through the Township Treasurer has in some instances mistakenly “overcaptured” GRCC millages levied within the downtown district of the DDA, and “over captured” KDL millages levied within the downtown district of the DDA, and “under captured” in some instances, mistakenly “over captured” Kent County millages levied within the downtown district of the DDA.

Motion by Treasurer Wingeier that the Supervisor and Clerk be authorized to sign the Mutual Release and Waiver documents with these 3 entities (GRCC, KDL, KENT COUNTY) supported by Trustee Flynn. Motion carried.

ORDINANCE #16-01: AMENDMENT TO ORDINANCE NO. 87-2:

Motion by Trustee Fuss that the Township Board of Bowne Township, Kent County, Michigan, hereby adopts and approves the 2016 Amended and Restated Development Plan and Tax Increment Financing Plan of the Bowne Township Downtown Development Authority, effective January 25, 2017, supported by Treasurer Wingeier. Ayes – Fuss, Flynn, Wilcox, Kowalczyk, Wingeier. Nays – None, Abstains – None. Motion carried.

DEPOT STREET, KENT COUNTY ROAD COMMISSION, RAILROAD:

Tom Byle of the Kent County Road Commission reported that he has been working with CSX Police to solve the trespass issue. Scott Karcher of the CSX ROW property he marked, which leaves a strip of land between the railroad right of way and the street. The choices are the township buy it or do a year to year lease for it from the RR with a fence placed on their painted line. Railroad "NO Trespassing Signs" are gone and the trespassing has continued, they may place a cable fence on the property line. Last year the area was used for the Alto Harvest Festival one day car show.

Motion by Clerk Kowalczyk that we authorize Kent County Road Commission's Tom Byle to get a highway easement for the pavement in the railroad right-of-way, supported by Trustee Fuss. Motion carried.

HISTORICAL COMMISSION FARM IMPLEMENTS REPLACEMENT:

Bid received from Kennedy Construction & Remodeling LLC for \$2600.00 (material & labor) that will use chains and a tractor to move the equipment. Cut down the tree and grind up the stump. Once the equipment is moved we would dig back the grass. Install the post in the ground and wrap the area with 2x4's then install fabric paper. Install about 2.5" of pea stone. Reset the equipment.

Motion by Trustee Flynn we accept the bid of \$2600.00 as presented to replace the antique equipment pieces, supported by Clerk Kowalczyk. Motion carried.

SEWER REPORT DECEMBER 2016:

Josh Mannard –Operator in charge reported that the plant was in permit compliance for month of December. The effluent pump and filter controls were found to not be functioning properly, reset the system that returned plant to proper operation. Filter room unit heater was found to be not working, Frontier heating and cooling was called, the heater control board had failed. The inducer motor and assembly was also replaced as it was observed to be intermittently failing, time and materials to make the repairs cost \$1243.00.

PUBLIC COMMENTS: Donna Boelema asked if we could have the Streetlight repaired that is on Conway and Kirby as it only works sporadically. Clerk called Consumers Thursday Jan. 19th, talked with Fred Thomas he has placed the order of repairs.

ADJOURNMENT:

Treasurer Wingeier made the motion to adjourn at 7:34 p.m., supported by Trustee Flynn. Motion carried.

Sandra L. Kowalczyk
Clerk