

**BOWNE TOWNSHIP BOARD OF TRUSTEES MEETING
MONDAY, JUNE 19, 2017 1:00 P.M.**

Called to order at 7:00 p.m. by Supervisor Wilcox in the Historic Township Hall, 8240 Alden Nash SE., Alto, MI. 49302.

MEMBERS PRESENT: **RANDY WILCOX – SUPERVISOR**
 SANDRA L. KOWALCZYK – CLERK
 TAMMI WINGEIER – TREASURER
 DAVID FUSS – TRUSTEE
 ROBERT FLYNN – TRUSTEE

OTHERS PRESENT: **SANDY GRAHAM – LIBRARIAN**
 JOSH MANNARD – INFRASTRUCTURE ALTERNATIVES
 JANET VAN WYCK – HISTORICAL COMMISSION REPRESENTATIVE
 DONNA BOELEMA – DDA SECRETARY
 TOM BENEDICT – DEPUTY SUPERVISOR

MINUTES:

Motion by Trustee Fuss that the minutes of the May meeting be approved as presented, supported by Trustee Flynn. Motion carried.

TREASURER’S REPORT: Unavailable due to verification of numbers issue.

MONTHLY BILLS DUE & PAYABLE:

Motion by Trustee Flynn and supported by Trustee Fuss that the monthly bills be allowed and paid. Motion carried.

GENERAL FUND CHECKS #10755-10797	\$37,117.21
FIRE FUND CHECKS #5997-6016	\$10,705.44
SEWER FUND CHECKS #2530-2532	\$12,574.03

FIRE DEPARTMENT REPORT:

Trustee/Fireman Fuss gave the monthly report – the department were called out for 16 runs.

P.C.I. OF MI REPORT: No permits issued.

PUBLIC HEARING – LEVY OF OPERATING MILLAGE: Opened at 7:10 p.m., Closed at 7:12 p.m. Hearing was tabled until we are assured that we have the correct numbers in order to correct the overage made in 2016’s levy.

ALTO AMERICAN LEGION POST 528 Request to host 2 separate events this summer.

It was moved by board member Wingeier and supported by board member Flynn that we adopt the resolution that allows the Legion to host their 2017 Annual Golf Outing from 7:00 a.m. to 2:00 a.m. inside the Post located at 6056 Linfield SE., Alto, MI 49302. Ayes – All. Nays – None. **Resolution #01-2017** declared adopted.

Resolution #2 – It was moved by board member Flynn and supported by board member Fuss to allow by resolution that the said gathering on Saturday, September 16, 2017 part of the Alto Fall Harvest Festival will be held in the interior 39x48 of the building and outdoor in a 37x30 ft. completely fenced in area located at 6056 Linfield Ave. SE. Ayes – All, Nays – None. Resolution #02—2017 declared adopted.

PRE-BUY LP GAS PROGRAM:

Motion by Clerk Kowalczyk based on last year's usage of 3,433 gallons @1.599 we approve \$5,489.37 for this pre-buy offer, supported by Trustee Flynn. Motion carried.

MTA PRINCIPLES OF GOVERNANCE:

Motion by Clerk Kowalczyk that we adopt the Principles of Governance document that states we will maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare, provided to us by the Michigan Township Association to be signed by all board members supported by Trustee Flynn. Motion carried.

SEWER REPORT:

Josh Mannard reviewed the sewer report for May - plant was in permit compliance for the month. They continued work on the new control panel to set things up the proper way for the system. They also configured the new telemetry so that they will be notified when there is an alarm condition. The generator at the lift station has been installed. The natural gas line was installed on 6/14/17 with the final changeover & complete installation next week. The chemical feed line currently ties into the filter backwash pipe. The backwash water is what helps carry the chemical to pond #5 where it is needed. They plan to re-configure the backwash pipe near the filters slightly in order to install a check valve on the backwash pipe, this will prevent any chemical from making its way into the filter manifold.

PUBLIC COMMENTS:

Donna Boelema wondered if we have had any success regarding the junk un-licensed vehicles she reported previously.

Janet VanWyck reported on the Historical Commission activities, they have hosted the Alto Elementary 3rd graders for the day on May 5th. SE corner of Schoolhouse is sinking, could be the timbers are rotted or the foundation is. Supervisor has had a contractor look at it – just going to wait & see for now.

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Minutes

Librarian Sandy Graham stated that the Summer Reading Program is off to a good start with several in attendance, this year the teen program is smaller, library staff have encouraged adults and younger children to read 20 minutes per day.

DOCUWARE SOFTWARE PROPOSAL:

Upon review Trustee Flynn made the motion that we do not purchase the DocuWare Software Proposal at this time because it had not been budgeted for, supported by Clerk Kowalczyk. Motion carried.

BOARD MEMBER COMMENTS:

Clerk Kowalczyk discussed with the board members the possibility of making a request to Main Street Planning to see if we could choose the planner for ordinance upgrades, planning commissions & zbas'.

Treasurer Wingeier stated she would like Supervisor Wilcox's name removed from the signature cards at the bank since she is back from vacation and is in charge of the checkbook plus she needs board action to remove his name. Board members thought it would be good to leave it in place in case of an emergency, so two signatures could be on the checks. Motion by Trustee Flynn and supported by Trustee Fuss to remove Supervisor Wilcox as an authorized signer on the checking accounts. Motion carried.

ADJOURNMENT:

Motion by Treasurer Wingeier that the meeting be adjourned at 7:55 p.m., supported by Trustee Flynn. Motion carried.

Sandra L. Kowalczyk
Bowne Township Clerk