

**BOWNE TOWNSHIP BOARD OF TRUSTEES MEETING  
FEBRUARY 18, 2019**

The regular monthly meeting of the Bowne Township Board of Trustees meeting was held on Monday, February 18, 2019 in the Historic Township located at 8240 Alden Nash Avenue SE., Alto, Michigan 49302. The meeting was called to order at 7:00 p.m. by Supervisor Wilcox.

**MEMBERS PRESENT:**    **RANDY WILCOX – SUPERVISOR**  
                                  **SANDRA L. KOWALCZYK – CLERK**  
                                  **TAMMI WINGEIER – TREASURER**  
                                  **ROBERT FLYNN – TRUSTEE**  
                                  **DAVID FUSS – TRUSTEE**

**OTHERS PRESENT:**    **RICK VRIESENKA – FIRE CHIEF**  
                                  **JOSH MANNARD – INFRASTRUCTURE ALTERNATIVES**

**MINUTES:**

Motion by Trustee Flynn that the January 2019 board minutes be approved as presented, supported by Treasurer Wingeier. Motion carried.

<b>TREASURER’S REPORT:</b>	<b>GENERAL FUND CASH</b>	<b>\$193,384.75</b>
	<b>GENERAL FUND TIME CERTIFICATES</b>	<b>\$ 49,353.23</b>
	<b>GENERAL FUND MONEY MARKET</b>	<b>\$132,229.58</b>
	<b>FIRE FUND CASH</b>	<b>\$ 80,080.18</b>
	<b>FIRE FUND TIME CERTIFICATES</b>	<b>\$186,190.62</b>
	<b>FIRE BUILDING FUND</b>	<b>\$ 39,068.76</b>
	<b>FIRE EQUIPMENT FUND</b>	<b>\$152,331.91</b>
	<b>SEWER FUND CASH</b>	<b>\$199,084.05</b>
	<b>SEWER FUND TIME CERTIFICATES</b>	<b>\$ 73,629.26</b>
	<b>SEWER BOND REDEMPTION FUND</b>	<b>\$ 4.75</b>
	<b>CURRENT TAX FUND CASH</b>	<b>\$473,909.56</b>

Motion by Trustee Fuss and supported by Trustee Flynn to approve the Treasurer’s Report as printed. Motion carried.

**MONTHLY BILLS DUE & PAYABLE FOR FEBRUARY 2019:**

Motion by Trustee Flynn and supported by Clerk Kowalczyk to approve the monthly bills for payment. Motion carried.

<b>GENERAL FUND CHECKS #11553-11583</b>	<b>\$ 17,617.14</b>
<b>FIRE FUND CHECKS #6566-6601</b>	<b>\$ 19,815.45</b>
<b>SEWER FUND CHECKS #2639-2642</b>	<b>\$ 6,494.66</b>
<b>CURRENT TAX CHECKS #4379-4423</b>	<b>\$1,493,971.72</b>

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**FIRE DEPARTMENT REPORT:**

Chief Vriesenga reported 40 calls for January. 911 Amended agreement has been signed. Actual building of the tower will be in approximately 16 weeks.

**FIRE DEPARTMENT REPORT:**

Chief Yarger reported listed 12 incidents for their department. Training: Search/Rescue, Thermal Imaging Camera, firefighter training. Medical Training - Medical operations and Narcan.

**PROFESSIONAL CODE INSPECTIONS OF MI REPORT:** 2 permits issued - \$44,800.00 construction value Wayne Mokma-10959 100<sup>th</sup> Street SE-Miscellaneous, James Sheely-9700 84<sup>th</sup> Street SE-Pole Building. 2018 Year End Report - 38 Permits issued - \$3,902,465.00 Construction Value.

**SEWER REPORT:**

Operator Mannard reported that on January 22<sup>nd</sup> the effluent pump was found tripped. The screen was cleaned, replaced line fuse, and placed back into service.

**2019-2020 BOARD OF REVIEW APPOINTMENTS:**

Motion by Trustee Flynn and supported by Trustee Fuss to appoint the following to serve on the 2019 and 2020 boards of review – Cheryl Poll, Bruce Wingeier and Lou D’Agostino. Motion carried.

**RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY FOR 2019-20 PROPOSED BUDGET:**

It was moved by Trustee Flynn that “Resolution #2-2019 to establish township officer salaries for the proposed 2019-2010 budget” be approved, Supervisor \$25,000, Clerk-\$40,000, Treasurer-\$37,000, Trustees-\$80.00, supported by Trustee Fuss. Ayes-Fuss, Flynn, Wilcox, Kowalczyk & Wingeier. Nays-None, Abstains-None. Resolution declared adopted.

**FEBRUARY 2019 BUDGET AMENDMENT:**

Motion by Trustee Flynn that we amend the 2018/19 proposed budget fire operating figure from \$55,000, to \$75,000, and deduct \$20,000 from Cash Year End leaving the following figures – Total disbursements year to date-\$282,500.00, Cash year end-\$67,362.33 with total disbursements of \$349,862.33, due to equipment bills not paid through the Fire Equipment Fund.

**ALTO BRANCH LIBRARY- FEBRUARY REPORT:**

Librarian Graham’s flier mentioned the number of days, due to inclement weather, they were closed. So the next week she extended the open hours so people without power could take advantage of the heat, lights and restrooms.

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**LIBRARY REPORT (continued)**

They held a “Heart to Heart craft party with many goodies such as soups, hot chocolate mix, brownie in a mug and created Valentines that they took to Laurels of Kent. Adult reading challenge began Jan. 2<sup>nd</sup> through March 31<sup>st</sup>-6 books, win a mug, an additional four and get entered in a drawing for an iPad and Costco membership. Patrons enjoy the program just aren’t in love with the name this year. “Let It Snow”. The previously scheduled District wide All-Staff day cancelled from Feb. 3<sup>rd</sup> will be held on May 3<sup>rd</sup> with afternoon webinar training.

**CORRESPONDENCE:**

Representative Thomas Albert’s Coffee Break News” listing his top priorities of Auto Insurance Reform, Improving Education and Community Building. He will be at the Sweet Seasons Café on Main Street Lowell from 9am to 10am Feb. 22 and then in Cascade 11am-12noon at Biggy Coffee on Kraft.

**ADJOURNMENT:**

Motion by Treasurer to adjourn the meeting at 7:10 p.m., supported by Trustee Flynn. Motion carried.

Sandra L. Kowalczyk  
Bowne Township Clerk