

**BOWNE TOWNSHIP BOARD OF TRUSTEES MEETING
MONDAY, AUGUST 20, 2018 7:00 P.M.**

The regular monthly meeting of the Bowne Township Board of Trustees was held in the Historic Township Hall located at 8240 Alden Nash Avenue SE., Alto, MI 49302 on Monday, August 20, 2018. Supervisor Wilcox called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: **RANDY WILCOX – SUPERVISOR**
 SANDRA L. KOWALCZYK – CLERK
 TAMMI WINGEIER – TREASURER
 ROBERT FLYNN – TRUSTEE
 DAVID FUSS – TRUSTEE

OTHERS PRESENT: **RICK VRIESENKA – FIRE CHIEF**
 SANDY GRAHAM – LIBRARIAN
 TOM BENEDICT – DEPUTY SUPERVISOR
 JOSH MANNARD – INFRASTRUCTURE ALTERNATIVES
 DAVE HOEKSTRA – BOULDER RIDGE ANIMAL PARK
 JENNIFER DEHAAN-911 DISPATCH AUTHORITY
 ERIC HUTCHINSON – 911 DISPATCH AUTHORITY
 NICK KAECEHELE – SHERIFF’S DEPARTMENT
 CAITLYN OLIVER-KENT DISTRICT LIBRARY REPRESENTATIVE
 LINDSEY DORFMAN – KENT DISTRICT LIBRARY

MINUTES:

Motion by Trustee Flynn that the minutes of the July board meeting be approved as printed, supported by Trustee Fuss. Motion carried.

TREASURER’S REPORT: GENERAL FUND CASH	\$388,397.89
GENERAL FUND TIME CERTIFICATES	\$ 49,207.14
GENERAL FUND MONEY MARKET	\$132,129.64
FIRE FUND CASH	\$118,273.61
FIRE FUND TIME CERTIFICATES	\$185,264.00
FIRE BUILDING FUND	\$ 39,058.91
FIRE EQUIPMENT FUND	\$248,991.05
SEWER FUND CASH	\$131,107.34
SEWER FUND TIME CERTIFICATES	\$ 73,629.26
SEWER BOND REDEMPTION FUND	\$ 81,025.13
CURRENT TAX ACCOUNT	\$ 37,892.81

Motion by Trustee Flynn that the Treasurer’s Report be approved as printed, supported by Clerk Kowalczyk. Motion carried.

MONTHLY BILLS DUE & PAYABLE FOR AUGUST 2018:

Motion by Clerk Kowalczyk that the monthly bills be allowed and paid for August 2018, supported by Trustee Fuss. Motion carried.

MONTHLY BILLS (CON'T):

GENERAL FUND CHECKS #11339-11379	\$ 31,638.61
FIRE FUND CHECKS #6344-6397	\$ 16,790.43
SEWER FUND CHECKS #2612-2616	\$ 9,345.29

FIRE DEPARTMENT REPORT:

Chief Vriesenga reported 18 runs for the department for the last month. He presented the board with an amount from Dinges Fire Company for \$17,594.00 for 1 CET SKID UNIT and with additional accessories, equipment and installation should run about \$24,000.00, this unit would then be usable to fight grass fires and get water to some of the township's narrower accesses.

Motion by Clerk Kowalczyk that we authorize Chief Vriesenga to purchase the Skid Unit along with all the necessary gear it requires at a cost of around \$24,000.00, supported by Trustee Flynn. Motion carried.

FIRE DEPARTMENT REPORT:

Chief Yarger submitted his report that their department responded to 11 calls for the past month. Year to date they have responded to 79 incidents. Their pancake breakfast raised \$3,300.00. Current training is Water Rescue and medical training was combined with regular firefighter training.

PROFESSIONAL CODE INSPECTIONS OF MI REPORT: 9 Permits - \$661,906.00 Construction Value
Walter Gashaw-6851 Alden Nash Ave SE-Miscellaneous, Dave Crepin-10101 84th Street-Misc.
Ray Roberts-7774 Timpson Ave SE-Deck/Porch, Cole Groot-8454 Morse Lake Ave SE – New
Residence, Chad Martindale-6640 Fair Oaks Drive-Ingrown Pool, John MacDonald-9607 100th
Street-Residence Remodel, Joel Shuman-6762 Fair Oaks Drive-Detached garage Bruce Reniger-
11693 84th Street-Pole Building, David Bensted-7821 Morse Lake-Miscellaneous.

MINUTES: HISTORICAL COMMISSION AND PLANNING COMMISSION – Received & filed.

ALTO SANITARY SEWER REPORT:

Operator Mannard stated that July was a very productive month. The plant was in full permit compliance for the month of July. He is continuing to seek bids for the installation of a new pipe between pond's 4 & 5. He has tried several excavators to get bids but they are currently very busy and unable to bid at this time, he will continue to work on this. He obtained the cost to replace three automatic lubrication units and completely repair one of the failed aerators in pond 4. The estimate for this work is \$10,101 includes parts, labor and equipment (crane) charges. He cleared the tall vegetation on July 10th.

Motion by Treasurer Wingeier that we authorize Operator Mannard to purchase the automatic lubrication units at \$10,101.00 and to repair the aerator in pond 4, supported by Trustee Flynn. Motion Carried.

KENT COUNTY DISPATCH AUTHORITY 911 TOWER:

Jennifer DeHaan-Interim Executive Director Kent County Dispatch Authority summarized for the Board what the Tower will look like when constructed, photo examples of landscaping options around the shelter and fence area, photo example of fence slats, color options for potential match of Fire Department, LED lighting specification red/white light, example signage & fall zone letter.

Motion by Clerk Kowalczyk that we accept the resolution from the Planning Commission and approve the Kent County 911 Dispatch Authority placement of a 475 foot tower behind the Fire Station, located at 6240 Bancroft Avenue SE, supported by Trustee Flynn. Motion carried.

KENT DISTRICT LIBRARY ANNUAL REPORT:

Caitlyn Oliver introduced herself as being the new representative having joined the board in April and will serve until 2021.

Lindsey Dorfman Director of Branch Services and Operations reviewed 2017 stating the accomplishments and the work ahead for the KDL. They will be providing even more services and will be trying to create a family atmosphere like the Alto Library has. We are lucky to have such a good librarian.

Sandy Graham spoke briefly regarding the "Eclipse Party" last year, with laughter, as it took off very unexpectedly, but all turned out okay. She went on to say that she is doing more outreach in the community and enjoys a great relationship with Alto Elementary.

ORDINANCE #18.04 AMENDMENT OF SECTION 14:

Board had some confusion regarding paragraph 33 and so are sending the amendments back to the planning commission for clarification.

CORRESPONDENCE:

Thank you note from the Historical Commission for using the hall for their presentation on the old businesses in Alto.

ADJOURNMENT:

Motion by Treasurer Wingeier that the meeting be adjourned at 7:55 p.m., supported by Trustee Fuss. Motion carried.

Sandra L. Kowalczyk
Bowne Township Clerk

