

**BOWNE TOWNSHIP BOARD OF TRUSTEES MEETING  
MONDAY, DECEMBER 17, 2018 7:00 P.M.**

The regular monthly meeting of the Bowne Township Board of Trustees was held on Monday, December 17, 2018 in the Historic Township Hall located at 8240 Alden Nash Avenue S.E., Alto, Michigan 49302. Supervisor Wilcox called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:**    **RANDY WILCOX – SUPERVISOR**  
                                  **SANDRA L. KOWALCZYK – CLERK**  
                                  **TAMMI WINGEIER – TREASURER**  
                                  **ROBERT FLYNN – TRUSTEE**  
                                  **DAVID FUSS – TRUSTEE**

**OTHERS PRESENT:**    **RICK VRIESENKA – FIRE CHIEF**  
                                  **JANET VANWYCK – HISTORICAL COMMISSION REPRESENTATIVE**

**MINUTES:**

Motion by Trustee Flynn that the minutes of the November 19, November 26 and special meeting of December 7<sup>th</sup> be approved as printed, supported by Trustee Fuss. Motion carried.

<b>TREASURER’S REPORT:</b>	<b>GENERAL FUND CASH</b>	<b>\$311,620.21</b>
	<b>GENERAL FUND TIME CERTIFICATES</b>	<b>\$ 49,353.23</b>
	<b>GENERAL FUND MONEY MARKET</b>	<b>\$132,195.90</b>
	<b>FIRE FUND CASH</b>	<b>\$ 26,427.00</b>
	<b>FIRE FUND TIME CERTIFICATES</b>	<b>\$186,190.62</b>
	<b>FIRE BUILDING FUND</b>	<b>\$ 39,065.44</b>
	<b>FIRE EQUIPMENT FUND</b>	<b>\$232,232.41</b>
	<b>SEWER FUND CASH</b>	<b>\$150,294.64</b>
	<b>SEWER FUND TIME CERTIFICATES</b>	<b>\$ 73,629.26</b>
	<b>SEWER BOND REDEMPTION</b>	<b>\$ 50,334.07</b>
	<b>CURRENT TAX ACCOUNT CASH</b>	<b>\$ 28,722.65</b>

Motion by Trustee Flynn that the Treasurer’s Report be approved as printed, supported by Trustee Fuss. Motion carried.

**MONTHLY BILLS DUE & PAYABLE FOR DECEMBER 2018:**

Motion by Trustee Flynn that the monthly bills due & payable for December 2018 be allowed and paid, supported by Trustee Fuss. Motion carried.

**GENERAL FUND CHECKS #11495-**  
**FIRE FUND CHECKS #6494-**  
**SEWER FUND CHECKS #2629-**

**FIRE DEPARTMENT REPORT:**

Chief Vriesenga reported 15 runs for the last month. He applied and received the 50/50 DNR grant for wildland turnout gear in the amount of \$4999.00, he will gather bids to provide boot pricing for 9 of our firemen.

Motion by Clerk Kowalczyk that we approve of the matching grant from the DNR for wildlife turnout gear and will contribute the \$5,000 to purchase boots for 9 firemen before the expiration of the grant on September 12, 2019, supported by Trustee Flynn. Motion carried.

**FIRE REPORT:**

Chief Yarger's report showed 12 incidents for November. Their training includes SCBA, Emergencies and Chimney Fires. Medical training – Patient Assessment. Special Event – Santa Visits December 22<sup>nd</sup>.

**PROFESSIONAL CODE INSPECTION OF MI REPORT:** 2 PERMITS \$14,945.00 CONSTRUCTION VALUE  
Amanda Gondick-1029 Timber Line Drive-Miscellaneous, Ron Walter-10440 Morse Lake Avenue Residence Remodel.

**MINUTES: DDA, HISTORICAL COMMISSION, PLANNING COMMISSION.**

Historical Commission Representative VanWyck reported on the wonderful turn-out of over 120 visitors they had Saturday evening with the museums open during the Methodist Church Live Nativity. Instead of having Santa they provided cards with bells on them so the children could write to Santa.

**SEWER REPORT:** Paper report showed the plant in compliance for the month of November and that no corrective action or significant tasks were completed.

**RENEWAL OF MINERAL MINING LICENSE-MORSE LAKE ROAD-2018 ANNUAL INSPECTION REPORT:**

Based on the report from the Township Engineer Mike Oezer Trustee Flynn made the motion to renew the High Grade Materials Company current owner of the Morse Lake Sand & Gravel Pit for one (1) year supported by Trustee Fuss. Motion carried.

**RENEWAL OF PROFESSIONAL CODE INSPECTIONS OF MI:**

Motion by Trustee Fuss that we renew the Township's contract with Professional Code Inspections of Michigan for Building, Mechanical and Plumbing Code Administration & Enforcement & inspections from January 1, 2019 and ending December 31, 2024, supported by Trustee Flynn. Motion carried.

**RENEWAL OF ZONING ADMINISTRATION CONTRACT:**

Motion by Treasurer Wingeier that we renew the Zoning Administration Contract through P.C.I. of MI from January 1, 2019 through December 31, 2024, supported by Trustee Flynn. Motion carried.

**CORRESPONDENCE:**

Sheriff Michelle LaJoye-Young sent a letter noting the retirement of Lt. Jack Stewart, Emergency Manager & will notify us of his replacement.

Kent County Board of Commissioners requesting citizens interested in serving through appointment to various boards, commissions, and committees. Any Kent County resident may apply to filling out an on line application at website [www.accessKent.com/boardappointments](http://www.accessKent.com/boardappointments).

**PUBLIC COMMENTS:**

Janet VanWyck asked what decision the board will make regarding the new marijuana (recreational) approval by the voters. We will be looking into this with the Township Attorney and/or the Township Planner.

**BOARD MEMBER COMMENTS:**

Clerk Kowalczyk stated that Wildwood Family Farms will need to have their yearly inspection done between the 1<sup>st</sup> of January and the 15<sup>th</sup> of January – Fire Chief, Building Official & Fire Official will coordinate then schedule.

**ADJOURNMENT:**

Motion by Treasurer Wingeier that the meeting be adjourned at 7:17 p.m., supported by Member Flynn.  
Motion carried.

Sandra L. Kowalczyk  
Planning Commission