

**BOWNE TOWNSHIP BOARD OF TRUSTEES MEETING
MONDAY, AUGUST 21, 2017 7:00 P.M.**

The regular monthly meeting of the Bowne Township Board of Trustees meeting was held on Monday, August 21, 2017 in the Historic Township Hall located at 8240 Alden Nash SE., Alto, Michigan, Kent County, State of Michigan. Supervisor Wilcox called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: **RANDY WILCOX – SUPERVISOR**
 SANDRA L. KOWALCZYK – CLERK
 TAMMI WINGEIER – TREASURER
 ROBERT FLYNN – TRUSTEE
 DAVID FUSS – TRUSTEE

OTHERS PRESENT: **SANDY GRAHAM – LIBRARIAN**
 JOSH MANNARD – INFRASTRUCTURE ALTERNATIVES
 DAN CRANE-MCKEOWN KRAAI CPAS-HOEKSMA FARMS PA116
 LANCE WARNER-KENT DISTRICT LIBRARY
 CHUCK MEYERS-KENT DISTRICT LIBRARY REPRESENTATIVE
 JANET VANWYCK-HISTORICAL COMMISSION
 GERIE FUSS-TOWNSHIP RESIDENT
 PHIL DOUGHERTY-FIRE CHIEF

MINUTES OF JULY 17, 2017 BOARD MEETING:

Motion by Trustee Flynn and supported by Trustee Fuss that the minutes be approved as presented.
Motion carried.

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| TREASURER’S REPORT: GENERAL FUND CASH | \$608,498.53 |
| GENERAL FUND TIME CERTIFICATES | \$ 48,846.76 |
| GENERAL FUND MONEY MARKET | \$131,931.60 |
| GENERAL FUND REN ZONE CD | \$190,282.32 |
| FIRE FUND CASH | \$151,379.06 |
| FIRE FUND TIME CERTIFICATES | \$182,978.23 |
| FIRE BUILDING FUND | \$ 39,038.87 |
| FIRE EQUIPMENT FUND | \$300,269.51 |
| SEWER FUND CASH | \$138,236.40 |
| SEWER FUND TIME CERTIFICATES | \$ 72,786.97 |
| SEWER BOND REDEMPTION FUND | \$190,282.32 |
| CURRENT TAX ACCOUNT | \$ 92,035.81 |

Motion by Trustee Fuss that we accept & approve the Treasurer’s Report as printed, supported by Trustee Flynn. Motion carried.

MONTHLY BILLS DUE & PAYABLE FOR AUGUST 2017:

Motion by Trustee Flynn that the monthly bills for August 2017 be allowed and paid, supported by Trustee Fuss. Motion carried.

Con't monthly bills: **GENERAL FUND CHECKS #**
 FIRE FUND CHECKS #
 SEWER FUND CHECKS #
 TAX ACCOUNT CHECKS #

FIRE DEPARTMENT REPORT:

Chief Dougherty reported 31 incidents for July. Chief stated that our MSA brand that our fifteen (15) year old Air Packs need to be replaced --thirteen (13) at a cost of \$101,123.00 per OSHA, NFPA & DOT, we are able to purchase these at this discounted price because several area departments are ordering them at the same time. Motion by Clerk Kowalczyk that we approve the purchase of the Air Packs at a cost of \$101,123.00, seconded by Trustee Flynn. Motion carried.

2017 Truck Purchase and Upfit Projected Costs: 2018 Chevrolet 4 WD 3500 Crew Cab-\$43,264.00
Motion by Trustee Flynn that we approve the purchase of a replacement vehicle for the 1979 Chevrolet brush truck including the lights, sirens, decals, charger, radio, antenna, tools, chainsaw etc. supported by Trustee Fuss. Motion carried.

FIREPORT FIRE DEPARTMENT REPORT:

They responded to 25 calls in July, year to date incidents as of 7.31.17 was 80. Their recently held Pancake Breakfast raised \$3,000.00 and that will go into their Brush Truck. They also received a Firefighters Assistance Grant for \$70,000.00 for new radios for trucks and handheld radios for all officers. They will also be getting radio head sets for all trucks which will improve our ability to communicate.

P.C.I. INC. REPORT: 4 Permits issued -- \$236,000.—Valuation. Nikki Edgecombe-8776 Morse Lake-New Residence, Kyle Paalman-6416 Snow Avenue-Addition to Residence, Jim Berger-10660 Mazurek Drive-Pole Building, Al Jay Cousineau-8295 Morse Lake Ave.-Addition to Garage. Traetz Ordinance Violation Letter, Kittlaus-addition to pole building without permit.

KENT DISTRICT LIBRARY ANNUAL REPORT:

Chuck Myers KDL Representative spoke about the on-going services that the KDL provides. Lance Werner really liked the new addition to the hall. He talked about various programs that had been established and they are very excited about bringing back the "BOOKMOBILE". Librarian Sandy Graham spoke about the highlights locally, pop up library at the zoo, school bus book program, take a book & leave a book, senior outreach, KDL at the airport, books deployed to the Middle East, after school daycare by Peggy Parrish (Sandy's Assistant Librarian).

INFRASTRUCTURE ALTERNATIVES-SEWER REPORT:

Josh Mannard reported July was a very productive month. The plant was in permit compliance. Corrective Action to the filter system. The backwash section of the filter manifold was replaced to fix the leaking air release at this time. Internet Service discussions with the control panel/filter system manufacturer it was noted that with a high speed internet connection the new panel had many additional features that are not being used. The PLC in the panel can be accessed remotely by anyone (including the manufacturer for program changes, updates, and repairs). All flow setpoints, flow monitoring, cycle counters, alarms conditions, etc. would be available electronically. Charter was contacted and he received a quote for internet installation. Unfortunately the cost of installation would be \$12,000. While Charter covers the first \$5,000 this would still leave a significant cost to the Township. He is currently looking into cheaper options like a wireless data plan that comes with a WAP that may work. I will keep you informed if I can find a reasonable option going forward.

Mike Oezer with Progressive Engineering sent Josh a memo he received from Magna regarding the higher strength flows they have been putting into the Waste Water Treatment plant for the last 2 ½ years based on employee census and bathroom use. Their corporate issue is that they currently have limits assigned to them by the Township and they are in excess of those limits and that shows up as a violation of their discharge authorization on all their internal corporate reporting, making this a very sensitive issue for them.

SEWER BOND REDEMPTION PRINCIPAL PAYMENT:

Motion by Clerk Kowalczyk that the Treasurer be authorized to make an additional principal payment of \$150,000 on the bond this fall, supported by Trustee Flynn. Motion carried.

PA116 APPLICATIONS:

Motion by Trustee Flynn that we approve the applications as presented to place 335.54 acres in 3 separate Sections-16, 26, and 28 for Hoeksma Farms, supported by Trustee Fuss. Motion carried.

ALTO 5K FUN RUN/WALK:

Motion by Trustee Flynn that we approve the request of Brianne Goodwin representing the Alto Elementary PTO hosting the Alto Elementary 5K Fun Run /Walk September 23, 2017 from 9:00 a.m. to 10:30 a.m., supported by Trustee Fuss. Motion carried.

MTA REGIONAL MEETINGS:

Motion by Trustee Flynn that we submit a registration for Supervisor Wilcox to attend the MTA Regional Meeting on October 10, 2017 @\$131.00, supported by Treasurer Wingeier. Motion carried.

Page -4-

Aug. 32, 2017

Bd. Twp. Bd. Mtg. Minutes

HISTORICAL COMMISSION:

Representative VanWyck spoke regarding repairs being done on the Carriage Shed and requested a couple of thousand dollars in next years budget so they could go ahead and purchase materials for the various repairs that come up then they wouldn't have to come to the Board each time something needs repaired.

October 19th at the Alto Library 6:30 p.m. Alto Lions Club member s Dick Johnson and Janet VanWyck will be guest speakers regarding the documentation they have gathered on Alto's history .

COFFEE BREAK NEWS from Representative Thomas Albert – Topics he included were, launch of mental health taskforce, No taxation without Voter Participation, Retirees in Michigan Deserve Tax Relief, his local office hours can be acquired by calling 517-373-0846.

ADJOURNMENT:

Treasurer Wingeier made the motion to adjourn at 7:47 p.m. supported by Trustee Flynn. Motion carried.

Sandra L. Kowalczyk
Bowne Township Clerk