

**BOWNE TOWNSHIP BOARD
REGULAR MEETING
BOWNE TOWNSHIP HISTORIC HALL
MONDAY, DECEMBER 16, 2024
7:00 PM
AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes
4. Treasurer's Report
5. Month Bills Due & Payable
6. Office Comments:
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
7. Bowne Township Fire Report
8. Freeport Fire Report
9. P.C.I. of Michigan Report
 - a. 6 Building Permits issued, valuation of \$429,054.30
10. Minutes – DDA, Planning Commission, Historical Commission, ZBA
11. Sewer Report
12. Old Business
 - a. SGS Development Agreement
 - b. SGS Conditional Re-Zoning R-5 to R-3
13. New Business
14. Correspondence
15. Public Comments
16. Board Member Comments
17. Any Other Comments
18. Adjournment

BOWNE TOWNSHIP BOARD MEETING MINUTES

MONDAY, NOVEMBER 18, 2024 - DRAFT

MEMBERS PRESENT: RANDY WILCOX – SUPERVISOR
KAREN HENDRICK – CLERK
BONNIE LENT-DAVIS – TREASURER
DAVID FUSS – TRUSTEE
ROBERT FLYNN – TRUSTEE

ORHERS PRESENT: CHRISTINA FISCHER – Deputy Clerk
LAUREN RINVELT – Alto/Bowne Fire Department
STEVE HANSON – SGS Land Company LLC
KIM CULBERTSON – Wingeier Ave
JEFF WHEELER – Alden Nash
KATIE WHEELER – Alden Nash
LEIGH CHICK – Wingeier Ave
ASHLEY ROH – 84th Street

The regular monthly meeting of the Bowne Township Board was held on Monday, November 18, 2024, in the Historic Township Hall located at 8240 Alden Nash Avenue SE, Alto, MI 49302. Supervisor Wilcox called the meeting to order at 7:00 PM.

AGENDA APPROVAL:

Motion by Trustee Flynn to add Sewer Fence Improvement under New Business, Item B, and approve Agenda. Supported by Trustee Fuss. Motion Carried.

MINUTES APPROVAL:

Motion by Trustee Flynn to approve the minutes of the Regular Board Meeting held October 21, 2024. Supported by Trustee Fuss. Motion carried.

TREASURER REPORT:

Motion by Trustee Flynn to accept the Treasurer's Report. Supported by Trustee Fuss. Motion Carried

MONTHLY BILLS DUE & PAYABLE FOR NOVEMBER 2024:

Motion by Clerk Hendrick the monthly bills be allowed and paid for November 2024. Supported by Trustee Flynn. Motion Carried.

SUPERVISOR COMMENTS:

Lift Station has started. The new door closure at the township hall has been replaced and the museum porch fixed. Zylstra estimates we will need to replace the porch in a couple of years.

TREASURER'S COMMENTS: Winter tax bills will be mailed on December 2.

**Bowne Township
Board Minutes
November 18, 2024
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CLERK'S COMMENTS: Bowne Township had 2724 registered voters at the completion of November 5, 2024, General Election. A total of 82.82% of Bowne's registered voters cast their vote.

BOWNE TOWNSHIP FIRE REPORT:

In October, Bowne responded to 20 calls. Lauren Rinvelt was promoted to Lieutenant. Lauren joined the department in November of 2020 as the only female firefighter, at that time, pushing our department in ways we didn't know we needed. She has taken every challenge with stride, and I (Chief VanderZiel) appreciate the heart, soul and grit she brings every day. This promotion is long overdue. Please welcome me Congratulating Lauren.

FREEMPORT FIRE DEPARTMENT:

Freemport Fire ran 21 calls in October. There were 6 calls in Bowne Township.

P.C.I. of MI INC. REPORT:

There were 7 building permits issued with a total valuation of \$854,825.00.

MINUTES: DDA, Planning Commission and Historical Commission, ZBA

DDA Minutes will be included in next month's packet due to DDA computer issue.

SEWER REPORT: None

OLD BUSINESS:

A Motion by Trustee Flynn to approve the SGS Development Agreement, pending the changes requested/discussed and hold a special meeting, scheduled for December 2 @ 7:00PM to approve the conditional rezoning. Supported by Trustee Fuss. Motion Carried.

A Motion by Treasurer Lent-Davis to amend the 2024/25 Budget and clarify that going forward fire training calls will be paid at a rate of \$20.00 per hour. Supported by Trustee Fuss. Motion Carried.

NEW BUSINESS:

A Motion by Trustee Flynn to approve the Resolution to add delinquent sewer charges, penalties, interest and an additional 6% to the tax roll for the December 1, 2024, tax levy against the properties shown on Exhibit A. Supported by Trustee Fuss. AYES: Wilcox, Hendrick, Fuss, Flynn, Lent-Davis.

A Motion by Clerk Hendrick to approve the fence repair quote of \$5,099.19 by Fence Consultants. Supported by Trustee Flynn. Motion Carried.

Treasurer's Report on Accounts
BOWNE TOWNSHIP ACCOUNT BALANCES
As of November 30, 2024

HNB Bank Accounts		
101 General Fund		\$542,704.04
206 Fire Fund Op		\$42,551.93
527 Sewer		\$858,206.50
671 Fire Building Fund		\$13,086.71
703 Tax Account		\$44,966.72
Fire Equipment Fund		\$222,077.96
Infrastructure Improvements		\$267,590.68
General Fund MM		\$138,076.96
TOTAL BANK ACCOUNTS		<u>\$2,129,261.50</u>
Asset Accounts - United Bank		
General Fund Time CD 1004743		\$31,667.09
General Fund CD 1009753		\$20,883.91
Sewer Fund CD 102415		\$79,870.15
TOTAL ASSET ACCOUNTS		<u>\$132,421.15</u>
OVERALL TOTALS		<u>\$2,261,682.65</u>
OTHER		
Huntington Bank	Historical Com'n Operating	\$ 1,834.74

Bowne Township - General Fund
Transaction List by Vendor
November 19 through December 16, 2024

Vendor	Type	Date	Num	Memo	Split	Total	Notes
Alaina Franklin	R-Regular S-Special						
	S-Special	11/20/2024	14267	ELECTION 11/5	195-702 · Election Wages	300.00	Election Wages- Approved by Board
Ally Blovits	S-Special	11/20/2024	14307	ELECTION 11/5	195-702 · Election Wages	740.00	Election Wages- Approved by Board
Applied Capital	R - Regular	12/05/2024	14329	37954201	000-900 · Printing	602.50	Copier Printing
AT&T	R - Regular R - Regular	11/20/2024 12/05/2024	14297 14330	831-001-2431-224 831-001-2431 224	000-850 · Communication 000-850 · Communication	507.70 1,012.09	Internet and Phones Internet and Phones
Bloom Sluggett Morgan	S-Special	12/05/2024	14331	25708	-SPLIT-	3,846.00	Lawyer Fees
Bonnie Lent-Davis	S-Special	12/05/2024	14332	COSTCO 12/4	000-740 · Operating Supplies	23.28	Candy For Office
Brandy Boyington	S-Special	11/20/2024	14308	ELECTION 11/5	195-702 · Election Wages	930.00	Election Wages- Approved by Board
Consumers Energy	R - Regular R - Regular R - Regular R - Regular R - Regular R - Regular	12/05/2024 12/05/2024 12/05/2024 12/05/2024 12/05/2024 12/05/2024	14333 14333 14333 14333 14333 14333	100013516040 100012853899 100012851257 100039587447 103024951388 100013515919	000-920 · Utilities - Hall and Historic 450-926 · Street Lights 450-926 · Street Lights 000-920 · Utilities - Hall and Historic 276-740 · Bowne Center Cemetery 803-920 · Historical Comm. -Electric	304.80 158.60 28.76 170.71 28.76 88.10	Electric Electric Electric Electric Electric Electric
Election Source	R - Regular	12/05/2024	14334	24-15942	195-740 · Election Miscellaneous	2,673.50	Testing For Election
GRANGER WASTE SERVICES	R - Regular	12/05/2024	14335	27525921	000-818 · Contracted Services	20.50	Trash
Jeff Elenbass	R - Regular	12/05/2024	14336	NOV 24	276-740 · Bowne Center Cemetery	900.00	Lawncare
Jessica Tocila	S-Special	11/20/2024	14309	ELECTION 11/5	195-702 · Election Wages	130.00	Election Wages- Approved by Board
Joann Woodfield	S-Special	11/20/2024	14268	ELECTION 11/5	195-702 · Election Wages	1,360.00	Election Wages- Approved by Board
Kent County Clerks Association	R - Regular	12/05/2024	14337	Holiday Meeting 24	000-955 · Miscellaneous Expense	80.00	Christmas Meeting
KHC TECHNOLOGIES	S-Special S-Special S-Special	11/20/2024 11/20/2024 11/20/2024	14298 14298 14298	398 342 421	000-850 · Communication 000-850 · Communication 000-850 · Communication	174.41 250.00 1,250.00	M365 Business Basic Standard Work Annual Fees for Website
Michelle Poll Wilkinson	R - Regular R - Regular R - Regular	11/20/2024 12/05/2024 12/05/2024	14299 14338 14338	11/10 &11/24 10/9 & 10/23 11/23 OLD &NEW HALL	000-969 · Cleaning Services 000-969 · Cleaning Services 000-969 · Cleaning Services	200.00 200.00 200.00	Cleaning Cleaning Cleaning
Michigan Association of Municipal Clerks	R - Regular	11/20/2024			000-951 · Membership and Dues		Yearly Dues
Molly Liggett	S-Special	11/20/2024	14310	ELECTION 11/5	195-702 · Election Wages	465.00	Election Wages- Approved by Board
P.C.I. of MI Inc.	R - Regular R - Regular R - Regular R - Regular	11/20/2024 12/05/2024 12/05/2024 12/05/2024	14301 14339 14339 14339	24010 10306 24009 24011	210-801 · Professional Services 210-801 · Professional Services 210-801 · Professional Services 210-801 · Professional Services	5,701.00 200.00 5,372.00 4,811.05	Permits Permits Permits Permits
Pat's Premier Lawn Care	R - Regular	12/05/2024	14340	2859	276-740 · Bowne Center Cemetery	792.50	Lawncare
Pat Sinen	S-Special	11/20/2024	14311	ELECTION 11/5	195-702 · Election Wages	240.00	Election Wages- Approved by Board

Bowne Township - General Fund
Transaction List by Vendor
November 19 through December 16, 2024

Vendor	Type	Date	Num	Memo	Split	Total	Notes
Smart Business Source	R - Regular	12/05/2024	14341	WO-231900-1	000-727 · Office Supplies	187.70	Office Supplies
	R - Regular	12/05/2024	14341	WO-231900-2	000-727 · Office Supplies	381.69	Office Supplies
State of Michigan	R - Regular	12/05/2024	Intiut 210 38-1952439		000-258 · Accrued Payroll Tax Liabilities	722.18	Payroll Taxes
Stericycle, Inc.	R - Regular	12/05/2024	14342	DB1204	000-818 · Contracted Services	5.27	Shredding Services
Tuff Turf Molebusters	R - Regular	12/05/2024	14343	1697	276-740 · Bowne Center Cemetery	532.51	Mole Maint.
United States Treasury	R - Regular	12/05/2024	E-pay	38-1952439 QB Tracking # 891525518	-SPLIT-	3,479.00	Payroll Taxes
	R - Regular	12/05/2024	E-pay	38-1952439 QB Tracking # 891627518	-SPLIT-	4,138.40	Payroll Taxes
Verve Cloud, Inc.	R - Regular	12/05/2024	14344	4218722	000-850 · Communication	226.42	Phone System
Williams & Works	S-Special	12/05/2024	14345	99386	210-801 · Professional Services	28.75	Planner Fees
Zylstra Construction	S-Special	12/04/2024	14320	Construction Office - 6A	000-701 · Capital Invest/Safety & Health	14,450.00	Siding on Office- Approved by Board

**Bowne Township - General Fund
Payroll Summary
December 2024**

	Barnhart, Jay			Fischer, Christina F			Flynn, Robert			Fuss, David	
	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate
Employee Wages, Taxes and Adjustments											
Gross Pay											
Assessor			0.00			0.00			0.00		
Clerk Salary			0.00			0.00			0.00		
Supervisor Salary			0.00			0.00			0.00		
Treasurer Salary			0.00			0.00			0.00		
BRD OF REVIEW WAGES			0.00			0.00			0.00		
Deputy Clerk			0.00	32	20.00	640.00			0.00		
Deputy Treasurer			0.00			0.00			0.00		
PC & ZBA WAGES	1	80.00	80.00			0.00			0.00	1	80.00
Secretary			0.00			0.00			0.00		
Trustee			0.00			0.00	1	100.00	100.00	1	100.00
Total Gross Pay	1		80.00	32		640.00	1		100.00	2	
Adjusted Gross Pay	1		80.00	32		640.00	1		100.00	2	
Taxes Withheld											
Federal Withholding			0.00			0.00			0.00		
Medicare Employee			-1.16			-9.28			-1.45		
Social Security Employee			-4.96			-39.68			-6.20		
MI - Withholding			-3.40			0.00			0.00		
Medicare Employee Addl Tax			0.00			0.00			0.00		
MI - Cities Res Tax			0.00			0.00			0.00		
MI - Cities Work Tax			0.00			0.00			0.00		
Total Taxes Withheld			-9.52			-48.96			-7.65		
Net Pay	1		70.48	32		591.04	1		92.35	2	
Employer Taxes and Contributions											
Medicare Company			1.16			9.28			1.45		
Social Security Company			4.96			39.68			6.20		
MI - Unemployment			0.00			0.00			0.00		
MI - Obligation Assessment			0.00			0.00			0.00		
Total Employer Taxes and Contributions			6.12			48.96			7.65		

Bowne Township - General Fund Payroll Summary December 2024

	Fuss, D...		Graham, Roger D		Hendrick, Karen			Hoekstra, Dave			Larson, ...
	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours
Employee Wages, Taxes and Adjustments											
Gross Pay											
Assessor	0.00			0.00			0.00			0.00	
Clerk Salary	0.00			0.00	1		3,858.40			0.00	
Supervisor Salary	0.00			0.00			0.00			0.00	
Treasurer Salary	0.00			0.00			0.00			0.00	
BRD OF REVIEW WAGES	0.00			0.00			0.00			0.00	
Deputy Clerk	0.00			0.00			0.00			0.00	
Deputy Treasurer	0.00			0.00			0.00			0.00	
PC & ZBA WAGES	80.00	1	80.00	80.00		80.00	0.00	1	80.00	80.00	1
Secretary	0.00			0.00		20.00	0.00			0.00	
Trustee	100.00			0.00			0.00			0.00	
Total Gross Pay	180.00	1		80.00	1		3,858.40	1		80.00	1
Adjusted Gross Pay	180.00	1		80.00	1		3,858.40	1		80.00	1
Taxes Withheld											
Federal Withholding	0.00			0.00			-261.00			0.00	
Medicare Employee	-2.61			-1.16			-55.95			-1.16	
Social Security Employee	-11.16			-4.96			-239.22			-4.96	
MI - Withholding	0.00			0.00			-163.98			-3.40	
Medicare Employee Addl Tax	0.00			0.00			0.00			0.00	
MI - Cities Res Tax	0.00			0.00			0.00			0.00	
MI - Cities Work Tax	0.00			0.00			0.00			0.00	
Total Taxes Withheld	-13.77			-6.12			-720.15			-9.52	
Net Pay	166.23	1		73.88	1		3,138.25	1		70.48	1
Employer Taxes and Contributions											
Medicare Company	2.61			1.16			55.95			1.16	
Social Security Company	11.16			4.96			239.22			4.96	
MI - Unemployment	0.00			0.00			0.00			0.00	
MI - Obligation Assessment	0.00			0.00			0.00			0.00	
Total Employer Taxes and Contributions	13.77			6.12			295.17			6.12	

**Bowne Township - General Fund
Payroll Summary
December 2024**

	Larson, Sarah		Lent-Davis, Bonnie S		McKelvey, Dennis			Morehouse, Dana N			
	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24
Employee Wages, Taxes and Adjustments											
Gross Pay											
Assessor		0.00			0.00	1		2,600.00			0.00
Clerk Salary		0.00			0.00			0.00			0.00
Supervisor Salary		0.00			0.00			0.00			0.00
Treasurer Salary		0.00	1		3,569.02			0.00			0.00
BRD OF REVIEW WAGES		0.00			0.00			0.00			0.00
Deputy Clerk		0.00			0.00			0.00			0.00
Deputy Treasurer		0.00			0.00			0.00	22.5	20.00	450.00
PC & ZBA WAGES	80.00	80.00			0.00			0.00			0.00
Secretary		0.00			0.00			0.00			0.00
Trustee		0.00			0.00			0.00			0.00
Total Gross Pay		80.00	1		3,569.02	1		2,600.00	22.5		450.00
Adjusted Gross Pay		80.00	1		3,569.02	1		2,600.00	22.5		450.00
Taxes Withheld											
Federal Withholding		0.00			-114.00			-550.00			0.00
Medicare Employee		-1.16			-51.75			-37.70			-6.53
Social Security Employee		-4.96			-221.28			-161.20			-27.90
MI - Withholding		-3.40			-131.85			-110.50			-19.13
Medicare Employee Addl Tax		0.00			0.00			0.00			0.00
MI - Cities Res Tax		0.00			0.00			0.00			0.00
MI - Cities Work Tax		0.00			0.00			0.00			0.00
Total Taxes Withheld		-9.52			-518.88			-859.40			-53.56
Net Pay		70.48	1		3,050.14	1		1,740.60	22.5		396.44
Employer Taxes and Contributions											
Medicare Company		1.16			51.75			37.70			6.53
Social Security Company		4.96			221.28			161.20			27.90
MI - Unemployment		0.00			0.00			0.00			0.00
MI - Obligation Assessment		0.00			0.00			0.00			0.00
Total Employer Taxes and Contributions		6.12			273.03			198.90			34.43

**Bowne Township - General Fund
Payroll Summary
December 2024**

	Oesch, Frederick J			Oosting, James			Wilcox, Randy			Wingeier, Larry	
	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate
Employee Wages, Taxes and Adjustments											
Gross Pay											
Assessor			0.00			0.00			0.00		
Clerk Salary			0.00			0.00			0.00		
Supervisor Salary			0.00			0.00	1		3,466.67		
Treasurer Salary			0.00			0.00			0.00		
BRD OF REVIEW WAGES			0.00			0.00		75.00	0.00		
Deputy Clerk			0.00			0.00			0.00		
Deputy Treasurer			0.00			0.00			0.00		
PC & ZBA WAGES	1	80.00	80.00	1	100.00	100.00			0.00	1	80.00
Secretary			0.00			0.00			0.00		
Trustee			0.00			0.00			0.00		
Total Gross Pay	1		80.00	1		100.00	1		3,466.67	1	
Adjusted Gross Pay	1		80.00	1		100.00	1		3,466.67	1	
Taxes Withheld											
Federal Withholding			0.00			0.00			-214.00		
Medicare Employee			-1.16			-1.45			-50.27		
Social Security Employee			-4.96			-6.20			-214.93		
MI - Withholding			-3.40			-4.25			-147.33		
Medicare Employee Addl Tax			0.00			0.00			0.00		
MI - Cities Res Tax			0.00			0.00			0.00		
MI - Cities Work Tax			0.00			0.00			0.00		
Total Taxes Withheld			-9.52			-11.90			-626.53		
Net Pay	1		70.48	1		88.10	1		2,840.14	1	
Employer Taxes and Contributions											
Medicare Company			1.16			1.45			50.27		
Social Security Company			4.96			6.20			214.93		
MI - Unemployment			0.00			0.00			0.00		
MI - Obligation Assessment			0.00			0.00			0.00		
Total Employer Taxes and Contributions			6.12			7.65			265.20		

**Bowne Township - General Fund
Payroll Summary
December 2024**

	Wingeie...	TOTAL	
	Dec 24	Hours	Rate
Employee Wages, Taxes and Adjustments			
Gross Pay			
Assessor	0.00	1.00	2,600.00
Clerk Salary	0.00	1.00	3,858.40
Supervisor Salary	0.00	1.00	3,466.67
Treasurer Salary	0.00	1.00	3,569.02
BRD OF REVIEW WAGES	0.00		0.00
Deputy Clerk	0.00	32.00	640.00
Deputy Treasurer	0.00	22.50	450.00
PC & ZBA WAGES	80.00	8.00	660.00
Secretary	0.00		0.00
Trustee	0.00	2.00	200.00
Total Gross Pay	80.00	68.50	15,444.09
Adjusted Gross Pay	80.00	68.50	15,444.09
Taxes Withheld			
Federal Withholding	0.00		-1,139.00
Medicare Employee	-1.16		-223.95
Social Security Employee	-4.96		-957.53
MI - Withholding	-3.40		-594.04
Medicare Employee Addl Tax	0.00		0.00
MI - Cities Res Tax	0.00		0.00
MI - Cities Work Tax	0.00		0.00
Total Taxes Withheld	-9.52		-2,914.52
Net Pay	70.48	68.50	12,529.57
Employer Taxes and Contributions			
Medicare Company	1.16		223.95
Social Security Company	4.96		957.53
MI - Unemployment	0.00		0.00
MI - Obligation Assessment	0.00		0.00
Total Employer Taxes and Contributions	6.12		1,181.48

Bowne Township DC Plan

Your payroll batch has been successfully received.

Batch: **43**
 Submitted: 12/03/2024 2:59 PM
 Payroll Date: 12/01/2024
 Batch Total: 2,234.81
 Participants: 5
 Confirm: 627724.20241201.1.43.691527
 Description: Bowne Township DC Plan

Division Source Totals

Plan Id	Division Code	Employer	Division Total
627724	110811	2,234.81	2,234.81
Batch Total		2,234.81	2,234.81

Funding

Description	Account	Batch Source	Amount
ACH Account 5954	*****5954		2,234.81
Payment(s) Total			\$2,234.81
Funding Grand Total			\$2,234.81

Bowne Township - Fire
Transaction List by Vendor
November 19 through December 16, 2024

R- Regular
S- Special
Electrion Payroll

Vendor	Type	Date	Check #	Invoice #	Quickbooks Acct #	Total	Notes
Alto Marathon	R- Regular	12/05/2024	8616	11/24	000-751 · Gas & Oil	421.80	Gas
AT&T	R- Regular	11/20/2024	8598	287325426985	000-850 · Communication	73.24	Phones & Internet
AT&T mobility National Business Services	R- Regular	12/05/2024	8617	24145213	000-850 · Communication	172.40	Cell Phones
Buzz GoodBlood EMT- PC IC	S-Special	12/05/2024	8618	508809	000-720 · Training	450.00	Training
Consumers Energy	R- Regular	12/05/2024	8619	100013519754	000-920 · Utilities (Electric & Sewer)	314.58	Electric
	R- Regular	12/05/2024	8619	100000363588	000-920 · Utilities (Electric & Sewer)	124.62	Electric
Michelle Poll Wilkinson	R- Regular	11/20/2024	8599	11/7 & 11/24	000-969 · Cleaning Service	200.00	Cleaning
Pat's Premier Lawn Care	R- Regular	12/05/2024	8620	2859	000-818 · Contracted Services	211.25	Lawncare
State of Michigan	R- Regular	12/05/2024	JE-Tax120	38-1952439	000-258 · Accrued Payroll Taxes Payable	276.85	Payroll Taxes
United States Treasury	R- Regular	12/05/2024	E-pay	38-1952439 QB Tracking # 897892518	-SPLIT-	1,637.68	Payroll Taxes
	R- Regular	12/05/2024	E-pay	38-1952439 QB Tracking # 898043518	-SPLIT-	1,336.00	Payroll Taxes

**Bowne Township - Fire Equipment
Transaction List by Vendor
November 19 through December 16, 2024**

Vendor	R-Regular S-Special Type	Date	Check #	Invoice #	Quickbooks Accts	Total	Notes
Dinges Fire Company							
	R-Regular	12/05/2024	1046	62194	000-956 · Equipment Expense	308.80	Various Parts
	R-Regular	12/05/2024	1046	62309	000-956 · Equipment Expense	503.95	Battery Saw Kit
	R-Regular	12/05/2024	1046	62440	000-956 · Equipment Expense	2,358.04	Various Parts
Kleyn Moblie Fire Divison							
	R-Regular	12/05/2024	1047	48920	000-956 · Equipment Expense	1,224.33	Repairs to Fire Truck

Bowne Township - Fire Payroll Summary December 2024

	Bailey, Kenneth K			Blough, Noah			BOSELAAR, CHANCE D			Carey, James	
	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate
Employee Wages, Taxes and Adjustments											
Gross Pay											
Salary			0.00	1		125.00			0.00		
Fire Calls	8.5	17.00	144.50	11.5	20.00	230.00	6.5	17.00	110.50	8	20.00
Office Hours			0.00	2	20.00	40.00			0.00		
Sunday Duty	1	150.00	150.00	1	150.00	150.00	1	150.00	150.00	1	150.00
Training	2.5	17.00	42.50		20.00	0.00		17.00	0.00	5	20.00
Total Gross Pay	12		337.00	15.5		545.00	7.5		260.50	14	
Adjusted Gross Pay	12		337.00	15.5		545.00	7.5		260.50	14	
Taxes Withheld											
Federal Withholding			0.00			-5.00			0.00		
Medicare Employee			-4.88			-7.91			-3.78		
Social Security Employee			-20.90			-33.79			-16.15		
MI - Withholding			-14.32			-23.16			-11.07		
Medicare Employee Addl Tax			0.00			0.00			0.00		
MI - Cities Res Tax			0.00			0.00			0.00		
MI - Cities Work Tax			0.00			0.00			0.00		
Total Taxes Withheld			-40.10			-69.86			-31.00		
Net Pay	12		296.90	15.5		475.14	7.5		229.50	14	
Employer Taxes and Contributions											
Medicare Company			4.88			7.91			3.78		
Social Security Company			20.90			33.79			16.15		
MI - Unemployment			0.00			0.00			0.00		
MI - Obligation Assessment			0.00			0.00			0.00		
Total Employer Taxes and Contributions			25.78			41.70			19.93		

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Bowne Township - Fire Payroll Summary December 2024

	Carey, ...	Dougherty, Michael B		Dougherty, Phillip			Hamann, Jimmie			Kuhl, K...	
	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours
Employee Wages, Taxes and Adjustments											
Gross Pay											
Salary	0.00			0.00	1		1,208.33			0.00	
Fire Calls	160.00	13	20.00	260.00	20	20.00	400.00	10.5	20.00	210.00	3.5
Office Hours	0.00			0.00			0.00			0.00	
Sunday Duty	150.00	1	150.00	150.00	1	150.00	150.00	1	150.00	150.00	1
Training	100.00	5	20.00	100.00	5	20.00	100.00	5	20.00	100.00	2.5
Total Gross Pay	410.00	19		510.00	27		1,858.33	16.5		460.00	7
Adjusted Gross Pay	410.00	19		510.00	27		1,858.33	16.5		460.00	7
Taxes Withheld											
Federal Withholding	-75.00			-1.00			-14.00			0.00	
Medicare Employee	-5.94			-7.40			-26.95			-6.67	
Social Security Employee	-25.42			-31.62			-115.21			-28.52	
MI - Withholding	-17.43			0.00			-59.15			-19.55	
Medicare Employee Addl Tax	0.00			0.00			0.00			0.00	
MI - Cities Res Tax	0.00			0.00			0.00			0.00	
MI - Cities Work Tax	0.00			0.00			0.00			0.00	
Total Taxes Withheld	-123.79			-40.02			-215.31			-54.74	
Net Pay	286.21	19		469.98	27		1,643.02	16.5		405.26	7
Employer Taxes and Contributions											
Medicare Company	5.94			7.40			26.95			6.67	
Social Security Company	25.42			31.62			115.21			28.52	
MI - Unemployment	0.00			0.00			0.00			0.00	
MI - Obligation Assessment	0.00			0.00			0.00			0.00	
Total Employer Taxes and Contributions	31.36			39.02			142.16			35.19	

Bowne Township - Fire Payroll Summary December 2024

	Kuhl, Katelyn J		MCDONALD, BRODY A			Ort, Lynn L			Rinvelt, Lauren		
	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24
Employee Wages, Taxes and Adjustments											
Gross Pay											
Salary		0.00			0.00			0.00	1		125.00
Fire Calls	17.00	59.50	5	17.00	85.00	7	17.00	119.00	14	20.00	280.00
Office Hours		0.00			0.00			0.00	2	20.00	40.00
Sunday Duty	150.00	150.00	1	150.00	150.00	1	150.00	150.00	1	150.00	150.00
Training	17.00	42.50		17.00	0.00	2.5	17.00	42.50	5	20.00	100.00
Total Gross Pay		<u>252.00</u>	<u>6</u>		<u>235.00</u>	<u>10.5</u>		<u>311.50</u>	<u>23</u>		<u>695.00</u>
Adjusted Gross Pay		252.00	6		235.00	10.5		311.50	23		695.00
Taxes Withheld											
Federal Withholding		0.00			0.00			0.00			-20.00
Medicare Employee		-3.65			-3.41			-4.51			-10.08
Social Security Employee		-15.63			-14.57			-19.31			-43.09
MI - Withholding		-10.71			-9.99			-13.24			-29.54
Medicare Employee Addl Tax		0.00			0.00			0.00			0.00
MI - Cities Res Tax		0.00			0.00			0.00			0.00
MI - Cities Work Tax		0.00			0.00			0.00			0.00
Total Taxes Withheld		<u>-29.99</u>			<u>-27.97</u>			<u>-37.06</u>			<u>-102.71</u>
Net Pay		<u>222.01</u>	<u>6</u>		<u>207.03</u>	<u>10.5</u>		<u>274.44</u>	<u>23</u>		<u>592.29</u>
Employer Taxes and Contributions											
Medicare Company		3.65			3.41			4.51			10.08
Social Security Company		15.63			14.57			19.31			43.09
MI - Unemployment		0.00			0.00			0.00			0.00
MI - Obligation Assessment		0.00			0.00			0.00			0.00
Total Employer Taxes and Contributions		<u>19.28</u>			<u>17.98</u>			<u>23.82</u>			<u>53.17</u>

Bowne Township - Fire Payroll Summary December 2024

	Ruesink, Nicole A			Tava, Matthew			VanderZiel, Andrew			Wieland, Christian	
	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate	Dec 24	Hours	Rate
Employee Wages, Taxes and Adjustments											
Gross Pay											
Salary			0.00			0.00	1		1,208.33	1	
Fire Calls	6	17.00	102.00	1	20.00	20.00	14.5	20.00	290.00	11.5	20.00
Office Hours			0.00			0.00			0.00		
Sunday Duty	1	150.00	150.00			0.00	1	150.00	150.00	1	150.00
Training	2.5	17.00	42.50			0.00	5	20.00	100.00		20.00
Total Gross Pay	9.5		294.50	1		20.00	21.5		1,748.33	13.5	
Adjusted Gross Pay	9.5		294.50	1		20.00	21.5		1,748.33	13.5	
Taxes Withheld											
Federal Withholding			0.00			0.00			-150.00		
Medicare Employee			-4.27			-0.29			-25.35		
Social Security Employee			-18.26			-1.24			-108.39		
MI - Withholding			-12.52			-0.85			-74.30		
Medicare Employee Addl Tax			0.00			0.00			0.00		
MI - Cities Res Tax			0.00			0.00			0.00		
MI - Cities Work Tax			0.00			0.00			0.00		
Total Taxes Withheld			-35.05			-2.38			-358.04		
Net Pay	9.5		259.45	1		17.62	21.5		1,390.29	13.5	
Employer Taxes and Contributions											
Medicare Company			4.27			0.29			25.35		
Social Security Company			18.26			1.24			108.39		
MI - Unemployment			0.00			0.00			0.00		
MI - Obligation Assessment			0.00			0.00			0.00		
Total Employer Taxes and Contributions			22.53			1.53			133.74		

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**Bowne Township - Fire
Payroll Summary
December 2024**

	<u>Wielan...</u>		<u>TOTAL</u>
	<u>Dec 24</u>	<u>Hours</u>	<u>Rate</u> <u>Dec 24</u>
Employee Wages, Taxes and Adjustments			
Gross Pay			
Salary	166.67	5.00	2,833.33
Fire Calls	230.00	140.50	2,700.50
Office Hours	0.00	4.00	80.00
Sunday Duty	150.00	14.00	2,100.00
Training	0.00	40.00	770.00
Total Gross Pay	<u>546.67</u>	<u>203.50</u>	<u>8,483.83</u>
Adjusted Gross Pay	546.67	203.50	8,483.83
Taxes Withheld			
Federal Withholding	-5.00		-270.00
Medicare Employee	-7.93		-123.02
Social Security Employee	-33.89		-525.99
MI - Withholding	-23.23		-319.06
Medicare Employee Addl Tax	0.00		0.00
MI - Cities Res Tax	0.00		0.00
MI - Cities Work Tax	0.00		0.00
Total Taxes Withheld	<u>-70.05</u>		<u>-1,238.07</u>
Net Pay	<u><u>476.62</u></u>	<u><u>203.50</u></u>	<u><u>7,245.76</u></u>
Employer Taxes and Contributions			
Medicare Company	7.93		123.02
Social Security Company	33.89		525.99
MI - Unemployment	0.00		0.00
MI - Obligation Assessment	0.00		0.00
Total Employer Taxes and Contributions	<u><u>41.82</u></u>		<u><u>649.01</u></u>

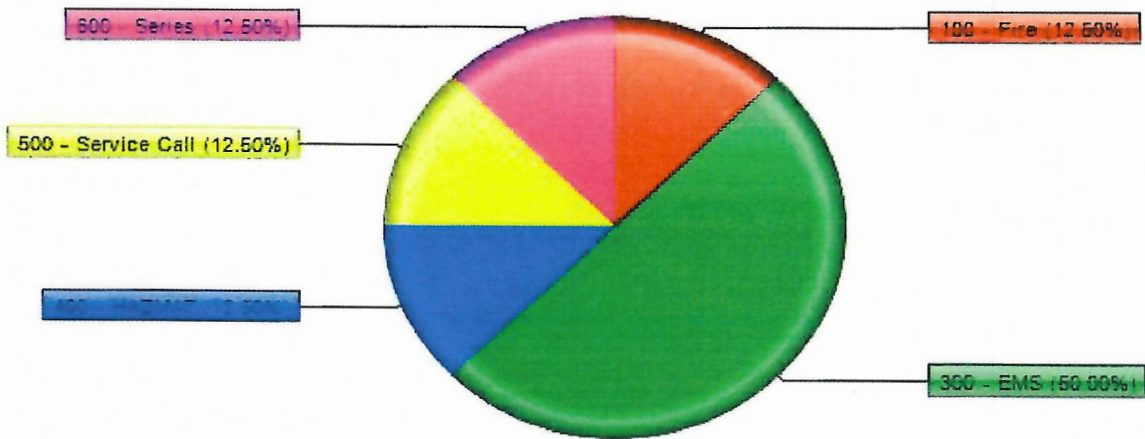
Bowne Township - Sewer Fund Alto
Transaction List by Vendor
November 19 through December 9, 2024

Vendor	R-Regular S- Special Type	Date	Check Number	Invoice #	Quickbooks Acct #	Total	Notes
Alto Gas	R-Regular	12/05/2024	3062	12/4	000-740 · Operating Supplies	265.88	Propane
Consumers Energy	R-Regular	12/05/2024	3063	100013653819	000-920 · Electric	3,289.01	Electric
	R-Regular	12/05/2024	3063	100012999023	000-920 · Electric	147.23	Electric
Fischer-Idema Excavating	S- Special	12/05/2024	3064	64th St. Lift Station - Payment 1	000-156 · 64th Lift Station	220,587.43	1st Payment on Lift Station
	S- Special	12/09/2024	1004	No. 5 Payment	000-154 · Capital Asset - Sewer System	277,165.54	Upgrade on Sewer System
Infrastructure Alternatives	R-Regular	11/20/2024	3060	34368	000-818 · Contracted Services	447.50	Controls Meeting
	R-Regular	12/05/2024	3065	34410	000-818 · Contracted Services	3,818.56	Water Treatment
Pace Analytical Services, Inc.	R-Regular	11/20/2024	3061	2450253869	000-703 · Water Testing	940.80	Testing
	R-Regular	11/20/2024	3061	2450252947	000-703 · Water Testing	940.80	Testing
	R-Regular	11/20/2024	3061	2450253325	000-703 · Water Testing	940.80	Testing

Monthly Report for November 2024

Incident Type Breakdown

Incident Type Group	
100 - Fire	1
300 - EMS	4
400 - HAZMAT	1
500 - Service Call	1
600 - Good Intent Call	1
Total	8



District	Incident Type	Street
Alto FD Assist to	Good Intent Call	Pratt Lake AVE SE
	EMS	Old Barn LN
Carlton Township	Fire	Vegetation S State ST
	EMS	6236 Cain Creek DR
	EMS	5565 Woodschool RD
Irving Township	EMS	270 Maple ST
	Hazardous Condition	6371 Woodschool RD
	Service Call	112 N State ST

Number of calls for service, first of the year through the end of report month: 162

Special Events/News: None

Training: Pump Operations, Emergency Vehicle Driving, SCBA's, Rescue Tools. Small Engines, Hand Tools, Chimney Fires and Medical Operations/Equipment.

Years of Service Anniversaries December:

Chief Yarger 45 years

The Freeport Rural Fire Association Board meets on the third Wednesday of each month, meeting is held at the Freeport Fire Station and begins at 7:30 pm.

Respectfully submitted by
Jim Yarger, Fire Chief
Cell: 616-275-0045
Email: freeportfd.mi@gmail.com



Billing Period:
NOV 2024

110 W. Center St
Hastings, MI 49058

Ph. (269) 948-4088
Fax (269) 948-9963

12/02/2024

Sold To: Bowne Township
8240 Alden Nash Hwy
Alto, MI 49302



Bowne - Building

<u>Permit Applicant</u>	<u>Site Location</u>	<u>Permit #</u>	<u>Project Value</u>	<u>Category</u>	<u>Post Date</u>	<u>Amount Paid</u>	<u>Check Number</u>
LYONS MELISSA M & JONATHAN	10696 MAZUREK DR	PBBN24-0055	\$350,000.00	Single Family - Deta	11/01/2024	\$1,565.00	2182
Montell Construction	10366 SPRING VALLEY DR	PBBN24-0057	\$10,330.00	Miscellaneous	11/07/2024	\$132.00	42224
Great Day Improvements LLC	9815 Snow Pointe Dr SE	PBBN24-0056	\$29,500.00	Res. Addition	11/12/2024	\$283.00	9290
Montell Construction	10366 SPRING VALLEY DR	PBBN24-0058	\$10,000.00	Deck	11/14/2024	\$205.00	42261
Schoenherr Homes	13817 84TH SE ST	PBBN24-0054	\$28,169.30	Miscellaneous	11/18/2024	\$203.00	200248
Valley City Siign	11990 64TH SE ST	PBBN24-0060	\$1,055.00	Sign	11/25/2024	\$41.00	115304
Trade Total:						\$2,429.00	

Bowne - Electrical

<u>Permit Applicant</u>	<u>Site Location</u>	<u>Permit #</u>	<u>Project Value</u>	<u>Category</u>	<u>Post Date</u>	<u>Amount Paid</u>	<u>Check Number</u>
Elite Electrical Services	11364 Bancroft Way SE	PEBN24-0047	\$0.00	Single Family - Deta	11/01/2024	\$200.00	003022
LYONS MELISSA M & JONATHAN	10696 MAZUREK DR	PEBN24-0046	\$0.00	Single Family - Deta	11/01/2024	\$200.00	2182
CHERRY VALLEY PLUMBING AND ELECTRICAL INC	6883 ALDEN NASH SE AVE	PEBN24-0048	\$0.00	Accessory Structure	11/08/2024	\$118.00	3628
Trademark Electric	11800 64TH SE ST	PEBN24-0049	\$0.00	Com - New Building	11/12/2024	\$187.00	4927
SERVICE PROFESSOR	10317 BAKER SE AVE	PEBN24-0050	\$0.00	Generator	11/15/2024	\$84.00	48813

Trade Total: \$789.00

Bowne - Mechanical

<u>Permit Applicant</u>	<u>Site Location</u>	<u>Permit #</u>	<u>Project Value</u>	<u>Category</u>	<u>Post Date</u>	<u>Amount Paid</u>	<u>Check Number</u>
LYONS MELISSA M & JONATHAN	10696 MAZUREK DR	PMBN24-0057	\$0.00	Single Family - Deta	11/01/2024	\$200.00	2182
ALTOGAS INC	12441 64th St SE	PMBN24-0059	\$0.00	LP Tank	11/05/2024	\$90.00	20980
Williams Distributing	11364 Bancroft Way SE	PMBN24-0060	\$0.00	Fireplace/Woodstove	11/13/2024	\$145.00	020955
Schaafsma Heating Co.	10347 SPRING VALLEY DR	PMBN24-0061	\$0.00	Replacement	11/13/2024	\$94.05	4400
O'neill Plumbing and Mechanical LLC	12491 SE Agate Ct	PMBN24-0062	\$0.00	Single Family - Deta	11/14/2024	\$200.00	2294
SERVICE PROFESSOR	10317 BAKER SE AVE	PMBN24-0063	\$0.00	Generator	11/15/2024	\$85.00	48813
R & R Mechanical Services	8240 ALDEN NASH SE AVE	PMBN24-0064	\$0.00	Miscellaneous	11/21/2024	\$199.00	17557
ALTOGAS INC	11363 92ND SE ST	PMBN24-0065	\$0.00	LP Tank	11/22/2024	\$90.00	21190
Dependable LP Gas Co.	10150 76TH SE ST	PMBN24-0066	\$0.00	LP Tank	11/27/2024	\$90.00	27411

Trade Total: \$1,193.05

Bowne - Plumbing

<u>Permit Applicant</u>	<u>Site Location</u>	<u>Permit #</u>	<u>Project Value</u>	<u>Category</u>	<u>Post Date</u>	<u>Amount Paid</u>	<u>Check Number</u>
LYONS MELISSA M & JONATHAN	10696 MAZUREK DR	PPBN24-0023	\$0.00	Single Family - Deta	11/01/2024	\$200.00	2182
All Area Plumbing LLC	6633 SUMMERHILL SE DR	PPBN24-0024	\$0.00	Single Family - Deta	11/25/2024	\$200.00	2117

Trade Total: \$400.00

Grand Totals: \$4,811.05

**Bowne Township - General Fund
Payroll Summary
November 20 - 30, 2024**

	Hendrick, Meghan N			Johnson, Beth E			MARTIN, LAV...
	Hours	Rate	Nov 20 - 30, 24	Hours	Rate	Nov 20 - 30, 24	Hours
Employee Wages, Taxes and Adjustments							
Gross Pay							
Election	29.5	20.00	590.00	62	20.00	1,240.00	54.25
Total Gross Pay	29.5		590.00	62		1,240.00	54.25
Adjusted Gross Pay	29.5		590.00	62		1,240.00	54.25
Taxes Withheld							
Federal Withholding			0.00			0.00	
Medicare Employee			-8.55			-17.98	
Social Security Employee			-36.58			-76.88	
MI - Withholding			-25.08			-52.70	
Medicare Employee Addl Tax			0.00			0.00	
Total Taxes Withheld			-70.21			-147.56	
Net Pay	29.5		519.79	62		1,092.44	54.25
Employer Taxes and Contributions							
Federal Unemployment			0.00			0.00	
Medicare Company			8.55			17.98	
Social Security Company			36.58			76.88	
MI - Unemployment			0.00			0.00	
Total Employer Taxes and Contributions			45.13			94.86	

**Bowne Township - General Fund
Payroll Summary
November 20 - 30, 2024**

	MARTIN, LAVONDA B		McCoy, Mary K		Smith, Margaret E		
	Rate	Nov 20 - 30, 24	Hours	Rate	Nov 20 - 30, 24	Hours	Rate
Employee Wages, Taxes and Adjustments							
Gross Pay							
Election	20.00	1,085.00	54.25	20.00	1,085.00	31	20.00
Total Gross Pay		1,085.00	54.25		1,085.00	31	
Adjusted Gross Pay		1,085.00	54.25		1,085.00	31	
Taxes Withheld							
Federal Withholding		0.00			0.00		
Medicare Employee		-15.73			-15.73		
Social Security Employee		-67.27			-67.27		
MI - Withholding		0.00			-46.11		
Medicare Employee Addl Tax		0.00			0.00		
Total Taxes Withheld		-83.00			-129.11		
Net Pay		1,002.00	54.25		955.89	31	
Employer Taxes and Contributions							
Federal Unemployment		0.00			0.00		
Medicare Company		15.73			15.73		
Social Security Company		67.27			67.27		
MI - Unemployment		0.00			0.00		
Total Employer Taxes and Contributions		83.00			83.00		

**Bowne Township - General Fund
Payroll Summary
November 20 - 30, 2024**

	Smith, Marga...	TOTAL		
	Nov 20 - 30, 24	Hours	Rate	Nov 20 - 30, 24
Employee Wages, Taxes and Adjustments				
Gross Pay				
Election	620.00	231.00		4,620.00
Total Gross Pay	<u>620.00</u>	<u>231.00</u>		<u>4,620.00</u>
Adjusted Gross Pay	620.00	231.00		4,620.00
Taxes Withheld				
Federal Withholding	0.00			0.00
Medicare Employee	-8.99			-66.98
Social Security Employee	-38.44			-286.44
MI - Withholding	-26.35			-150.24
Medicare Employee Addl Tax	0.00			0.00
Total Taxes Withheld	<u>-73.78</u>			<u>-503.66</u>
Net Pay	<u>546.22</u>	<u>231.00</u>		<u>4,116.34</u>
Employer Taxes and Contributions				
Federal Unemployment	3.72			3.72
Medicare Company	8.99			66.98
Social Security Company	38.44			286.44
MI - Unemployment	0.00			0.00
Total Employer Taxes and Contributions	<u>51.15</u>			<u>357.14</u>